



The Heritage Coast Federation

School Uniform Policy

Issue No	Author/Owner	Date Written	Approved by Govs on	Comments
Issue 1	Helen Thompson	May 2022	11/7/22	Review July 2024 Uniform Assist added
Issue 2	Helen Thompson	May 2022		Updated with NYC health and safety information for earrings and hair Review Date Oct 2026
Issue 3				

The Heritage Coast Federation Uniform Policy

It is our school policy that all children wear school uniform when attending school, representing the school, or when participating in a school-organised event outside normal school hours.

Aims and Objectives

Our school uniform is important to us. It is one way in which we identify ourselves as a school family and it promotes a strong, cohesive school identity which supports high standards and expectations in all areas of school life. Our policy on school uniform is based on the notion that school uniform:

- promotes a sense of pride in the school;
- engenders a sense of community and belonging towards the school;
- is practical and smart;
- identifies the children with the school;
- prevents children from coming to school in fashion clothes that could be distracting or unsuitable in class;
- makes children feel equal to their peers in terms of appearance;
- is regarded as suitable wear for school and good value for money by most parents;
- is designed with health and safety in mind.

Our Uniform:

Children are able to wear either plain tops in the specified colours or tops which are embroidered with the school logo. All items with the school logo are available to order via the link on the school website. Items can be delivered to school for free or parents can pay a delivery charge for item to be delivered to their home address. All of our new Reception starters are provided with a book bag by the school. Parents can choose to purchase the plain coloured tops from any supplier and school usually has a small amount of second hand uniform available for parents to purchase.

Uniform consists of:

- purple sweatshirt or cardigan (Hawsker)
- Red sweatshirt or Cardigan (Fylingdales)
- plain grey or black trousers/skirt / pinafore dress
- white polo shirt
- In the summer months plain grey or black knee length shorts
- In the summer months purple/ red gingham dresses
- sensible shoes that are black in colour, no trainers.

PE Kit consists of:

- plain plimsolls/trainers
- black shorts
- purple round neck t-shirt (Hawsker)
- red round neck t-shirt (Fylingdales)
- warm additional clothing such as a plain tracksuit, or purple / red hoodie are also required for outdoor PE. Parents can choose to purchase a hoodie with the school logo and these are available to purchase via the link on the school website.

EYFS children

EYFS children need a pair of wellies and a waterproof jacket for outside play.

We request that all uniform must be clearly labelled with the pupil's name. If parents are unsure about any items of school uniform, they should contact the school for clarification.

Footwear

We require all children to wear sensible shoes that are black in colour. No heels, flip-flops or trainers to be worn. Children can wear flat boots to school but they need to change into black shoes or black pumps to wear inside the school building. It is essential that children have a change of footwear for PE.

Jewellery

On health and safety grounds, we do not allow children to wear jewellery in our school, with the exceptions of small ear studs in pierced ears, and an analogue or digital watch. Other body piercings are not allowed. Children will be asked to remove watches and stud earrings during PE or games to prevent them from causing injury. (Please note it is Education Authority **Health and Safety directive** which states that children wearing earrings **must** remove them for PE **and that they can not be covered with plasters**. Therefore, it is advisable that children do not wear ear-rings on their PE days). Any jewellery will, where possible be stored securely, but please note that the school will be unable to take any responsibility for any jewellery or watches that are lost during the school day. **School staff will not take earrings out, but children may not be able to participate in PE if they are not able to remove these themselves.**

Hair

We ask that all children with long hair have this tied up during the school day and all children will be asked to have hair tied back for all sporting activities, in line with the health and safety guidance from the Local Authority.

Smartwatches

Pupils are not permitted to wear Smart Watches or other similar style watches with internet connectivity for safeguarding reasons. These are not suitable for wearing in school for a number of reasons. Many of these watches have internet connectivity and cameras, which if used within school could pose a safeguarding risk. Whilst we appreciate that smartwatches can be disabled allowing only the time element to be operational, staff cannot keep a check on connectivity. They are also costly items, which could easily be damaged or go missing.

The Role of Parents

We ask all parents who send their children to our school to support the school uniform policy. We believe that parents have a duty to send their children to school correctly dressed and ready for their daily schoolwork. One of the responsibilities of parents is to ensure that their child has the correct uniform, and that it is clean and in good repair.

If any parent would like the school to modify the uniform policy, they should make representation, in the first instance, in writing to the headteacher. The school welcomes children from all backgrounds and all faith communities. If there are serious reasons, for example on religious grounds, why parents want their child to wear clothes that differ from the school uniform, the school will look sympathetically and consider such requests.

The Role of the Headteacher and Governors

The Headteacher is responsible for the implementation of this policy, with the support of the governing body.

The governing body implements the school uniform policy. It considers all representations from parents regarding the uniform policy and liaises with the Headteacher to ensure that the policy is implemented fairly and with sensitivity. It is the governors' responsibility to ensure that the school uniform meets all regulations concerning equal opportunities and does not discriminate on any grounds.

Governors ensure that the school uniform policy helps children to dress sensibly, in clothing that is hardwearing, safe and practical.

Adults in School

We recognise the importance staff and visitors play in providing a positive role model for dress. We expect all adults in school to:

- Set a good example in terms of dress
- Remember that in our respective roles we serve the local community as professionals
- Not wear track suits unless during a morning or afternoon session where Physical Education is being taught
- Not wear leggings, jeans, jeans-style trousers or denim
- Dress modestly (not short skirts, strappy tops and inappropriate logos)

Support for Families

The Heritage Coast Federation has taken the decision to support vulnerable families in meeting the costs of uniforms. School Uniform Assistance at the Heritage Coast Federation is a voucher worth £25 per child that can be spent on school clothing, through the school supplier only. Please note these vouchers are issued once per financial year (during the Summer Term) and are not transferrable to any other supplier. School Uniform Assistance eligibility criteria are as follows:

- Children must have parents / guardians who live in the local area.
- This scheme applies at The Heritage Coast Federation to children from Reception to Year 6.
- Parents / guardians must be in receipt of one of the following benefits: -
 - Child Tax Credit, (but not Working Tax Credit) and have an annual income (as assessed by HM Revenue & Customs) that does not exceed the current national allowance level.
 - Income Support.
 - Income-based Jobseeker's Allowance.
 - Income-related Employment and Support Allowance.
 - The Guarantee element of State Pension Credit.
 - Support under Part VI of the Immigration and Asylum Act 1999.
- Families who meet the criteria should complete the form at the end of this policy and return it to the school office.
- The budget for the School Uniform Assistance scheme will come from Pupil Premium funding. Eligibility shall be determined by checking original documents from the relevant authority detailing the receipt of the benefit and the address of the pupil. Applications should be received by the end of June each year. Vouchers will be issued during the first week of July.

Recycled Uniform Shop

In addition to the Voucher Scheme, the school also runs a regular 'Recycled Uniform Shop'. All items are good quality and are washed prior to being sold. These are sold at a cost of £1 per item. We are always grateful for donations of uniform towards this initiative which supports families at the Heritage Coast Federation.

Monitoring and Review

- The governing body monitors and reviews the school uniform policy through its work.

Review Date- October 2026



The Heritage Coast Federation

School Uniform Assistance Application Form

Children who attend The Heritage Coast Federation can receive School Uniform Assistance if they receive any of the following: -

Child Tax Credit, (but not Working Tax Credit) and have an annual income (as assessed by HM Revenue & Customs) that does not exceed the current national limit.

- Income Support.
- Income-based Jobseeker's Allowance.
- Income-related Employment and Support Allowance.
- The Guarantee element of State Pension Credit.
- Support under Part VI of the Immigration and Asylum Act 1999.

This scheme is open to children in Reception through to Year 6

Part 1: Details of Parent / Guardian

Your full name:

Title:

Gender:

Date of birth:

National insurance number:

Address:

Postcode:

Mobile no.:

Landline No.:

Email address:

By supplying us with a phone number or email we can contact you quickly to let you know if you are eligible.

Part 2: Details of each dependent child you are applying for

Surname	Other names	Date of Birth

Please read this declaration before you sign it.

This is my claim for School Uniform Assistance.

- I declare I am the parent or guardian of the child / children that I am applying for.
- I declare that all the information I have given is correct and complete to the best of my knowledge.
- I have enclosed original documentation to prove that I am in receipt of one of the benefits listed at the top of this form.
- I am aware that I have a duty to notify school in writing immediately of any changes in my circumstances which might affect my entitlement to School Uniform Assistance.
- I understand that information taken from this form will be stored electronically on the school's computers. The Heritage Coast Federation is registered to do this under the Data Protection Act 1998.

Your Signature	Date
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Please hand the completed form in at the school office.

What Happens Next?

If you apply for School Uniform Assistance and qualify, a voucher will be sent to you for each of your children during the first week of July.

If you do not qualify for the payment, we will let you know by letter and phone to explain why. This allowance is for buying school wear through the school only (It is non-transferable). All uniform using the voucher will need to be purchased in one order. The allowance of £25 is paid once per financial year – a new application will need to be made each financial year.

For office use only:

- ☐ Original Documentation seen: (date): _____ (details) _____
- ☐ Data Entered
- ☐ Eligible / Not Eligible
- ☐ Voucher Sent